



**1st ANNUAL INDIGENOUS WELL BEING CONFERENCE
APRIL 25-28, 2011
EMBASSY SUITES, ALBUQUERQUE, NEW MEXICO**

VENDOR BOOTH INFORMATION

Yaa'at'eeh (Greetings!) The Source for Educational Empowerment and Community Development (SEED) would like to cordially thank you for your interest in promoting your organization or business as part of our 1st Annual Indigenous Well Being Conference here in Albuquerque. We look forward to a dynamic opportunity as we attract visitors from around the world who will be attending our conference.

RULES AND REGULATIONS FOR VENDORS:

- All Vendor fees are non-refundable.
- *All spaces come with a 3' x 5' table, and two chairs.*
- Vendors may not share any part of their booth or rent it out to someone else.
- All booths selling or promoting raffles or events must be pre-approved by the SEED Conference Planning Committee.
- All exhibitors are encouraged to carry their own insurance for theft or damage to their property or personal possessions.
- Vendors shall not damage walls, booth materials, use of nails tacks, staples, etc. or any device that can damage property.
- Vendors who are shipping materials must make arrangements with Embassy Suites.

- SEED is not responsible or liable for business transactions between vendors and customers.
- Please keep your booth area clean and must be considerate of neighboring vendors. No food vendors.
- SEED is not responsible for accidents or thefts.

Booth Schedule (in accordance with purchased booth package)

Monday	April 25, 2011	5:00 p.m. – 10:00 p.m.
Tuesday	April 26, 2011	8:00 a.m. – 10:00 p.m.
Wednesday	April 27, 2011	8:00 a.m. – 10:00 p.m.
Thursday	April 28, 2011	8:00 a.m. – 6:00 p.m.

CONFERENCE BOOTH VENDOR PACKAGES:

\$300 Conference Booth Ultimate Package

- Company/organization ad in our upcoming SEED Perspectives Newsletter
- Two (2) conference lunch passes on Tuesday and Wednesday
- Announcement of your business or organization at our reception
- Two complimentary passes to our evening events (to be announced)
- One complimentary pass to our pre-conference workshop sessions.
- Four days of vending (April 25-28, 2011)
- Logo and booth preference in our upcoming conference sponsorship (Dec. 2011, New Mexico American Indian Basketball Classic)
- One complimentary Conference Registration: \$350.00 value.

\$250 Conference Booth Special Package

- Three main conference days of vending (April 25-28, 2011)
- Two (2) conference lunch passes (Vendor's choice on conference date)
- Announcement of your business or organization at our reception,
- Two complimentary passes to our evening events (to be announced)
- Organization/Company Ad in our upcoming SEED Perspectives Newsletter
- One complimentary Conference Registration: \$350.00 value.
- Logo and booth preference in our upcoming conference sponsorship (Dec. 2011 New Mexico American Indian Basketball Classic)

\$150 Conference Package

- One day of vending at our conference (Vendor's choice)
- Two complimentary lunch passes (Vendor's choice)
- Announcement of your business and organization at our lunch.
- Two complimentary passes to our evening events (to be determined)
- Company/Organization ad in our upcoming SEED perspectives newsletter.
- Logo and booth preference in our upcoming conference sponsorship (Dec. 2011 New Mexico American Indian Basketball Classic).

_____ **\$ 200 Main Conference days only (April 25-28, 2011)**

- Three days of vending at our conference (vendor's choice)
- Two (2) complimentary lunch passes (vendor's choice)
- Announcement of your business and organization at our reception.
- Two complimentary passes to our evening events (to be determined)
- Company/Organization ad in our upcoming SEED perspectives newsletter.
- Logo and booth preference in our upcoming conference sponsorship (Language of Spirit)

_____ **\$100 plus Donation item to SEED Silent Auction (April 25-28, 2011)**

- *Donation item must be valued or equivalent to \$100 or more in value.*
- Announcement of your business and organization at our reception.
- Two complimentary passes to our evening event (to be determined)
- Logo and booth preference in our upcoming conference sponsorship (Dec. 2011 New Mexico American Indian Basketball Classic)
- Three days of vending at our conference (April 25-28, 2011)
- Company/Organization ad in our upcoming SEED perspectives newsletter
- Two (2) complimentary lunch passes (vendor's choice on date)

Spaces are limited and will be given on a first come, first serve basis.

BOOTH EXHIBITOR FORM (Please print clearly):

Lead Contact Person: _____ ***Title:*** _____

Tribal Affiliation (if applicable): _____

Phone () _____ Email: _____

Address: _____

Second Contact Person: _____ ***Title:*** _____

Tribal Affiliation (if applicable): _____

Phone () _____ Email: _____

Address: _____

Description of Booth (50 word limit): _____

Payment Information: (please do not send cash)

****You can register on our SEED website at www.seedgraduateinstitute.org.***

Complete your information as directed and on the bottom of the page under other, please type in booth registration and correct amount.

Example: Conference Booth Information.....Total amount...\$ 300.00

You may also fax your form into our office at 505-255-4655, or call our office at 505-792-2900. Again, we honor your support at SEED as we look forward to seeing you at our

Language of Spirit Conference. A letter of confirmation will be sent to you shortly. Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Shawn Secatero".

**Shawn Secatero, Ph.D.
SEED President**